



# Louisiana Office of Student Financial Assistance Field Outreach Services/LA GEAR UP

## Activity Report: Sign-In Sheet

### Event Information:

\_\_\_\_\_  
(School Name)

\_\_\_\_\_  
(Title of Activity)

\_\_\_\_\_  
(Date of Activity)

\_\_\_\_\_  
(Event Time)      until      \_\_\_\_\_

\_\_\_\_\_  
(Prep Time)

### Staffing:

\_\_\_\_\_  
(OSSC or Designee)      Print      \_\_\_\_\_ Sign

\_\_\_\_\_  
(Reg. Coord. or Designee)      Print      \_\_\_\_\_ Sign

\_\_\_\_\_  
(Trailblazer)      Print      \_\_\_\_\_ Sign

\_\_\_\_\_  
(Near Peer)      Print      \_\_\_\_\_ Sign

\_\_\_\_\_  
(Near Peer)      Print      \_\_\_\_\_ Sign

\_\_\_\_\_  
(Volunteer)      Print      \_\_\_\_\_ Sign

Description of Event: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ # of Students

\_\_\_\_\_ # of Parents

\_\_\_\_\_ # of Teachers/Administrators

	Name (Print)	Activity Type (Circle One)				Participant Type (Circle One)						
		Match & Fit Counseling/Advise Other: _____	College Search Mentoring	FSA ID App	FAFSA	P	V	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup> 11 <sup>th</sup> 12 <sup>th</sup>
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2.												
3.												
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10.												
11.												
12.												

### Activity Type:

Match & Fit=LOSFA 5-Point Match & Fit Tool  
FSA ID=FSA ID Workshop  
FAFSA=FAFSA Completion Workshop  
App=Military, College Applications, Career Searches, etc.

### Participant Type:

P=Parent  
V=Volunteer  
6<sup>th</sup>-12<sup>th</sup>=Grade Student Levels



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16.												

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